

## 2025 – 2026 IndyNAWIC Committee List

<b>Finance Committee:</b> Chaired by the Treasurer; committee members include outgoing President, Incoming President, and Incoming Vice President	<ul style="list-style-type: none"> <li>Develop budget for the upcoming year and scheduling quarterly budget reviews</li> <li>Presents budgets, contracts, expenses to the Board of Directors for review and approval</li> <li>Acts as an additional signing authority when needed</li> </ul>
<b>Audit Committee:</b> Appointed by the outgoing President 2 members; 1 board member	<ul style="list-style-type: none"> <li>Audit all financial records for the previous year and provide a detailed report to the board of directors</li> </ul>
<b>Nominating Committee:</b> Co-Chaired by two current members and one Director. Nominees are Elected by the membership body	<ul style="list-style-type: none"> <li>Nomination of members for incoming board and director positions</li> <li>Coordination with Installation Committee for board of director nominations, ballots and voting procedures</li> </ul>
<b>Installation and Industry Awards Committee:</b> Chaired by outgoing President and current Membership Chair	<ul style="list-style-type: none"> <li>Coordination for Nominations, Voting and Awards</li> <li>Nominations and coordination with marketing committee for newsletters/press releases</li> <li>Ordering awards</li> <li>New Member Recognition at Installation (coordinated with Membership Chair)</li> <li>Coordination for Awards Dinner</li> <li>Booking accommodation at an event center or restaurant, food selection, etc. decorations, etc.</li> </ul>
<b>Membership Committee:</b> Chair appointed by incoming President	<ul style="list-style-type: none"> <li>Maintaining Membership Roster</li> <li>New Member Recruitment</li> <li>Member Retention <ul style="list-style-type: none"> <li>Track membership attendance</li> <li>Connect to those absent</li> </ul> </li> <li>Affiliate Partnership Liason <ul style="list-style-type: none"> <li>Tradeshow collaboration with other Industry Affiliate groups</li> <li>Coordinate planning and volunteers for event(s)</li> </ul> </li> </ul>
<b>Cheer Committee</b>	<ul style="list-style-type: none"> <li>Coordinate ordering and the delivery of flowers/cards/gifts for membership body for all weddings, funerals, births, Life Milestones</li> </ul>
<b>Professional Development and Education (PD&amp;E):</b> Chair appointed by incoming President	<ul style="list-style-type: none"> <li>Monthly Educational Workshops</li> <li>Monthly Industry Events and Industry Speakers (lunches, dinners)</li> <li>Master Plan Events (Quarterly)</li> <li>Quarterly Educational Seminars</li> <li>All associated event planning and coordination with events committee/marketing committee as needed</li> </ul>
<b>Strategic Planning</b>	<ul style="list-style-type: none"> <li>Responsible for developing common criteria that our chapter leaders and members will use to make decisions and allocate resources.</li> <li>The goal of this committee is to unite NAWIC in a common vision so it can operate in a focused, strategic manner.</li> </ul>

<b>Communications Committee:</b> *All committees to coordinate with Marketing and Communications committee for all events, marketing, and social media/website promotion for the chapter	<ul style="list-style-type: none"> <li>• All Outward Communication with Members</li> <li>• All Chapter Email Communication</li> <li>• Design/Content Creation <ul style="list-style-type: none"> <li>- Social media content creation, event flyers, brochures, registration forms, etc. as needed for chapter use</li> </ul> </li> <li>• Newsletter (Constant Contact)</li> <li>• Chapter website management</li> <li>• Social Media Channel Management</li> </ul>
<b>WIC Week Committee:</b>	<ul style="list-style-type: none"> <li>• Plan and coordinate WIC Week Events to promote industry awareness for Women in Construction</li> <li>• Submit applications and documentation for city and state declarations</li> </ul>
<b>Social Committee:</b>	<p><b>WIC Socials Committee – Networking and Girls Night Out</b></p> <ul style="list-style-type: none"> <li>• Plan, coordinate, and execute monthly networking and social events</li> </ul> <p><b>Holiday Party Committee</b></p> <ul style="list-style-type: none"> <li>• Planning for membership holiday party</li> <li>• Venue, food, sponsors, etc.</li> <li>• Donations and philanthropy</li> </ul>
<b>Scholarship and Golf Outing Committee:</b> NAWIC Founders Scholarship Foundation (NFSF)	<p><b>Scholarship Golf Outing Committee (NFSF)</b></p> <ul style="list-style-type: none"> <li>• Provide Scholarship Information to Universities and Trade Programs to promote to applicants for the NFSF Scholarships</li> <li>• Provide information to members seeking to attain available certifications and educational opportunities through NEF</li> <li>• Coordination on deadlines and funds with IndyNAWIC President/VP and fellow committee members to ensure we meet chapter goals</li> </ul>
<b>Hand Drafting Committee:</b> NAWIC Education Foundation (NEF)	<ul style="list-style-type: none"> <li>• Part of NEF's K-12 enhancement programs, designed to recognize high school students for creative design, successful problem solving and craftsmanship in preparing architectural drawings.</li> </ul>
<b>Mentorship Committee</b>	<ul style="list-style-type: none"> <li>• Coordinate and promote mentoring opportunities</li> </ul>
<b>Girl's Camp</b>	<ul style="list-style-type: none"> <li>• New committee to organize annual Girl's Camp: annual, one-week long, hands-on event for girls to learn about the construction industry, build confidence, and build new skills.</li> </ul>
<b>Diversity, Equity, and Inclusion (DEI) Committee:</b>	<ul style="list-style-type: none"> <li>• Drives initiatives that promote belonging, uplifts underrepresented voices and helps shape a more equitable future.</li> <li>• Three pillars: <ul style="list-style-type: none"> <li>- Education</li> <li>- Communication</li> <li>- Community Engagement</li> </ul> </li> </ul>